

OUR CONTACT DETAILS

Headteacher , DSL and SENCO

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COMPLAINTS PROCEDURE

If any parent / carer has cause to complain about any aspect of the Nursery please in the first instance see the Headteacher.

If no resolution can be sought the complaint can be taken to the Chair of Governors or the Director of Education.

OFSTED can be contacted independently



School Governing Body Annual Report 2018-2019



A message from the Chair of Governors Malgorzata Sieranska

Dear Parents, Carers and Friends of Usworth Colliery Nursery School,
The school year is quickly drawing to a close.

Therefore, I would like to take this opportunity to say thank you to all Staff, Children, Parents/Carers and Friends of Usworth Colliery Nursery School for your input into our nursery.

I would like to thank personally the members of the Governing Body for all their support, time and commitment that they have all given to our Nursery School during this school year.

Our Governing Body is delighted that in May Mrs Carys Humphries joined our team as a co-opted governor and we wish Mrs Humphries every success as she begins her new role.

May I take this opportunity on behalf of our Governing Body to express our thanks to Mrs Zoe Minto and Mrs Kristy Brash who have resigned as governors this school year. Many thanks to you, for carrying out your duties as governors. I am sure you will be greatly missed. Best wishes for the future.

Our nursery is very fortunate to have so many parents and grandparents who support the school. The new development plan for the outside area is in action and new outdoor classroom will be ready for children in next school year.

The Governors, Leadership of the School and all Staff have worked hard to provide continuity during this time of change within restructure and are very pleased to maintain an experienced staff team at Usworth Colliery Nursery School. We all value their hard work and wish all lots of success.

I would like to say 'Thank you' to each and every one of the Nursery Staff Team for their input during the school year.

I would like to also say thank you to the Early Years Foundation Team (Reception Team) at Usworth Colliery Primary School and George Washington Primary School for their cooperation in making transitions for our nursery children better. Transitions are a part of growing up and an important step both for children and their parents. On behalf of our Governing Body, I am delighted to see schools have been working together to provide a smooth transfer from nursery to reception classes and I would like to say thank you for all your co-operation.

On behalf of your school Governors, I hope you have a great summer and look forward to seeing all the children return in their new uniforms in September. If you are interested in the role of a school governor and would like to find out more, please contact the school office and they can arrange a time for us to meet.

**With all good wishes,
Malgorzata Sieranska
Chair of Governors**

GOVERNOR LEARNING WALKS / MONITORING VISITS

Governors are working closely with the Senior Leadership Team to move the school forward, and to build on previous success. We are all extending our knowledge of the school through learning walks, updating school policies on a regular basis, and intend to monitor aspects of School Development Plan.

On our last learning walk we have been monitored 'Displays, classrooms and the outdoor area.

There are some examples of things that stood out for governors on the learning walk visit:-

'What stood out was how much effort that all the staff have made to accommodate the children, help them feel at home and to be happy and safe'.

'The outside play area I thought was really good and it was evident that the children liked playing outside'.

'Children were engaged in their playing outdoors. Staff members were talking to children's at children's level, everyone was happy in the garden. There was a feeling of wellbeing and a sense that the children enjoy spending their time at nursery'.

'What stood out for me is the fact how big school nursery areas are and that it is maybe not easy to organise all rooms and displays and keep them up to date, tidy and nice'.

Many thanks to all staff members, who contributed to the layout and displays. As a governor and as a parent, I really appreciate your very hard work. Hope with time and work all nursery areas develop to future outstanding standards.

**Malgorzata Sieranska
Chair of Governors**

OUR GOVERNING BODY

The Governing Body is a group of parents, staff and representatives of the community (co-opted).

Members of the community are nominated by the Governing Body, because they have may have an interest in supporting our Nursery School or have special skills or experience as parent governors to support us.

The Headteacher is always a member of the Governing Body and her role is to make sure Governors are well informed about our school.

These are our current Governors.

SCHOOL GOVERNORS

Malgorzata Sieranska	Chair of Governors Nominated Governor for Child Protection
Suzanne Jobson	Vice chair Nominated Governor for Special Needs
Lindsay Guthrie	Staff
Sarah Smith	Co-opted
Ian Ashman	Co-opted
Carys Humphries	Co-opted
Angela Graham	Headteacher

VACANCIES

Parent Governor	2
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Please let us know if you are interested in nomination for this valued role.

SCHOOL IMPROVEMENT PARTNERS

Kay Rooks	Early Years Consultant
Louise Stevenson	Together for Children
Zena Wilkinson	Clerk to the Governors

SCHOOL IMPROVEMENT PLANNING – Post-Ofsted action planning

We always work hard to continually improve our school and all aspects of our practice. It is our aim to be an outstanding nursery school.

We were inspected by Ofsted in March 2017 and judged to be a good school. We were very proud of this outcome, but aim to make our practice even better. Ofsted gave us targets to work towards and the Governing Body have written an action plan to outline how we aim to achieve them by our next inspection visit.

Target 1

'plans for improvement include more measurable targets against which the governors can check the impact of the school's work more precisely'

Actions

- Governors have changed the way we set targets for improvement – we set numerical targets and have introduced a precise and challenging system for accountability.
- We have formed a Curriculum, Attainment and Progress Committee who meet each term to discuss outcomes for children and see if everyone is on track to succeed.
- These changes have been in place over the past two years and we have seen an increase in children's attainment.

Target 2

'planned activities are consistent in the challenge they present to all key groups of children, particularly in the areas of learning for understanding the world and expressive art and design, so that more children can make faster progress and exceed expectation.'

Actions

- We have introduced 'project work' to the children.
- We work in themes throughout the year to develop and extend everyone's experiences and to widen our curriculum.
- We have ensured that all group time planning is suitable for the children's ability and development stage – offering challenges when needed and more practical and first hand experiences.
- We have added 'characteristics of effective learning' to each of our activity planning sheets to ensure children are developing these valuable learning skills.
- We plan problem solving and creative activities as part of the project work to develop children's thinking skills and decision making.

SCHOOL BUDGET SUMMARY 2018-19

We are all aware of the news regarding funding for early years education. During the past two years our nursery school has lost significant amounts of funding due to the national hourly rate being introduced for all early years settings, implementing 30 hours and the reduction of supporting grants, special needs funding and the raising costs of services we need to buy into as a school.

The major impact for our nursery has been changes to staffing and parents will be aware that we have had a significant staffing restructure in 2019 and we have had to make changes to the way we manage our groups and lead our school.

We are proud of the way we have met these financial challenges and we have used our budget with care and attention.

We can see that our children have not had the wide variety of resources and materials they have enjoyed in the past year and the Resources Committee have agreed that we can utilise the School Fund to purchase resources in 2019-20 to supplement our project and creative work – particularly as this is in our Ofsted Action plan.

SCHOOL BUDGET SUMMARY 2018-19

EYSFF Budget	£405,774	
SEN Funding	£1,380	
GovGR-Teachers Pay	£1,776	
Staff Absence Insurance Receipts	£728	MATERNITY & SICKNESS
Contr-SIB Income	£207	Tall Ships Funding
Meals Income - Pupils	£3,523	Meals for 30 hours pupils
Extended Hours Fees	£2,844	
Fee & Charges-Daycare	£37,257	
F&C-Wraparound	£2,864	
Childcare Vouchers	£3,899	
Support & Development	(900)	University / Apprentice Grant
Total Income	£461,151	
Reserves 2017-18	£83,165	
Expenditure 2018-19	£524,332	
Shortfall	-£63,181	
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Remaining reserves 2019-20	£19,984	

SCHOOL FUND SUMMARY 2018-19

School Fund is a budget made of contributions from fundraising, sponsorship, donations to school and funds from collections and sales. Nursery school funding has greatly decreased and we rely on your kind contributions for the extras we offer to children.

We thank all families for donating to school fund and this year, for the first time, payments towards a school visit.

Balance brought forward	£	3,416.42
Income	£	5,786.99
Expenditure	£	4,275.59
End of Year balance	£	4,927.82
INCOME BREAKDOWN		
TIN MONEY	£	149.76
UNIFORM	£	1,599.15
FRUIT	£	1,944.70
FUND RAISING	£	1,224.13
OTHERS	£	869.25
TOTAL	£	5,786.99

EXPENDITURE		
FRUIT & MILK	£	1,471.91
UNIFORM	£	1,386.18
TRIPS/VISITS	£	430.00
CONSUMABLES	£	22.50
DONATIONS	£	565.00
OTHER	£	400.00
TOTAL	£	4,275.59

SCHOOL DEVELOPMENT PLAN 2018-19

Each year, the Headteacher submits a plan for the school the aim of the plan is to move forwards, to improve outcomes and to introduce new practice and the Governors monitor this plan each term, with a progress report.

During 2018-19 our main priorities have been:-

To embed the development of the characteristics of effective learning in planning and provision to maximise pupil progress and attainment.

- This means our main curriculum focus is to develop the children's most effective learning skills which promote high levels of learning. The school team work hard to identify, plan for, assess and track children's characteristics of effective learning and to improve activities and resources which do not promote these skills.

To utilise the potential of displays to promote effective learning to children and families.

- This means to develop and improve informative display in all areas of the nursery school to enable more people to understand what we do and why we do it.

To audit quality of environment using Environment Rating System (E.C.E.R.S.) and to plan in detail changes and improvements to environment and resources.

- This means we assess the quality of our resources and set plans to make them better, more engaging and motivating for children.

To continue to develop well being and positive behaviour and attitudes within the school team, children and families.

- This means in this school year we will raise the awareness of well being and engagement for all and set longer term plans to deepen our practices, ethos and vision to become a centre of excellence for positive well being and behaviour.

To complete our current programme of accreditation awards.

- This means we will apply for further accreditations to show areas where our provision and practices is outstanding and worthy of sharing.

PRIORITIES FOR THE GOVERNING BODY 2019-20

Each September, the Headteacher must put forward a draft School Development Plan. At each meeting, an update is given to explain how well the plan is progressing and Governors have the responsibility to challenge the Headteacher and the information presented. Ofsted has developed a new framework for inspection, because of these changes we must ensure our school is ready and we have these draft priorities for 2019-20:-

Prioritising areas for improvement based on the needs of our children

We will work as a whole school team to ensure we understand the needs of our children and use their end of year and baseline data to identify, improve and develop the curriculum and support groups to ensure the best possible outcomes for all children.

Prioritising areas for improvement based on school development aims

We work together to develop, improve and raise the quality of teaching and learning by focussing on better learning areas, resources, activities, the whole school environment and outdoor learning opportunities to reach higher attainment in characteristics of effective learning.

Completing a whole school self evaluation document (SEF) using the new Ofsted framework and identify one key area for all staff to focus on and develop.

Once the 2019 framework is in place, we will use Ofsted guidance materials to identify our standards and current levels. We aim to move at least one area to 'Outstanding' by focussing as a school team on this. This is very likely to be our key school strength in personal development, well being and behaviour.

Planning and developing a highly effective training programme for all staff linked to our strategic aims and individual performance needs.

Once our priorities are clear and agreed by the Governing Body we will hold staff reviews and ensure everyone has the training they need. We will focus school training days and courses on these areas.

We will ensure we identify the resources needed to raise standards throughout the school and monitor their use and impact.

We are using our resources and environment funding to support the developments above and we will be accountable for this work.

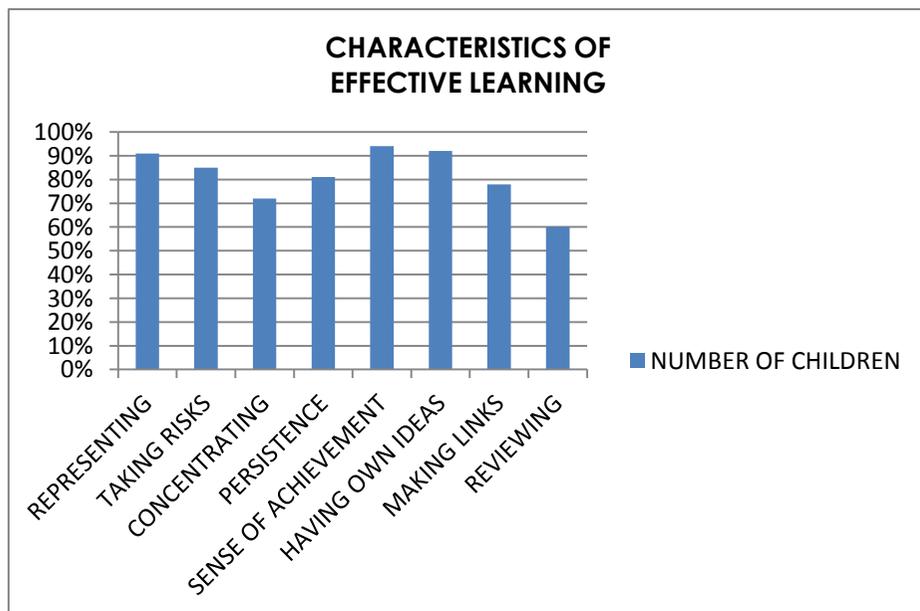
OUR SCHOOL CURRICULUM DEVELOPMENT WORK 2018-19

Our curriculum is offered to children in everything that they see, hear, do, taste and feel, when they are in our Nursery School. Some experiences are planned and some are spontaneous. We follow National Guidelines for Early Years teaching and learning. The experiences we plan are informed by the Early Years Foundation Stage guidelines.

Over the past year, we have been developing the curriculum to give children wider and more varied experiences – group activities are planned linked to themes and projects and the children have had much more practical and creative work to complete during their lessons.

You are able to see evidence of this in displays around nursery and through our website and governors have carried out learning walks to collect evidence.

We have been able to measure the impact of these changes by looking at the characteristics of effective learning (the best ways of learning well) – it was our aim to promote these in each session and to record and observe children's progress. We are delighted with the end of year outcomes which show very high levels of characteristics this will continue in 2019-20.



SPECIAL EDUCATIONAL NEEDS

- Funding to support the learning of children with special educational needs has been severely cut this financial year which raises serious challenges for our school. The Headteacher is the special needs coordinator (SENCO) and manages all SEND support and funding applications. Funding for children with SEND has been £1380 for 2018-19 which is half of the funding received the previous year.
- Young children with special needs require a very high level of adult support to cope emotionally, physically and developmentally with nursery school, some of these dependencies lower as they get older.
- We have had to consider very carefully how we support children and implement some changes e.g. moving children to smaller groups, changes sessions and utilising our staff to ensure children get specific support and advice to meet their needs. We are extremely proud of the impact support groups have on children and the work and dedication our staff show to individual children.

SAFEGUARDING AND CHILD PROTECTION

- Our school is firmly committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to make the same commitment.
- Angela Graham, Headteacher is the person responsible for Child Protection, this is a legal duty to safeguard children and ensure all procedures are in place to protect the child. Our nominated deputies are Lindsay Guthrie and Lynne Jarvis.
- We take any reasonable action to ensure the safety of the children and family members.
- In cases where we have reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, staff have no alternative but to inform the 'Safeguarding Children Board' in Sunderland and follow their Child Protection procedures
- If staff witness any behaviour which concerns them, this will also be noted and monitored.
- Parents and carers will always be informed before action is taken.

PARENTS AND CARERS SURVEY – HAPPY SAFE HEALTHY WEEKS

We asked all parents and carers to participate in the survey – we had 26 replies, these are the results:-

Question	Strongly Agree	Agree	Strongly Disagree	Disagree	Don't Know
1. My child is happy in this school.	22	4	0	0	0
2. My child is safe in this school.	23	3	0	0	0
3. I can talk to staff if I have a concern or question.	23	3	0	0	0
4. My child enjoys activities in nursery school.	22	4	0	0	0
5. School supports behaviour well.	20	6	0	0	0
6. My child is well looked after in this school.	21	5	0	0	0
7. The school makes sure it's pupils are well behaved.	19	5	0	0	1
8. The school gives me advice on my child's learning and development	19	6	0	1	0
9. I would recommend this school to other parents.	24	2	0	0	0

CHILDREN'S SURVEY

WHAT MAKES YOU HAPPY IN OUR NURSERY SCHOOL?

16	7	6	5
FRIENDS	SAND PIT	MAKING PICTURES SNACKS FRUIT LUNCHTIME SINGING	DANCING
4	3	2	1
PAINTING TOYS OUTSIDE GARDEN WATER	TEACHERS PLAYDOUGH	STORY BLOCKS COLOURING WRITING NUMBERS DRESSING UP DOLLS EVERYTHING	BIKES BUILDERS HATS BOOKS MONEY GAME VISITORS HOME CORNER TIZZY TIME

CHILDREN'S SURVEY

WHAT WOULD YOU LIKE TO BE BETTER?

7	3	2	1
NOTHING	DANCING DISCO	SINGING VISITORS	GARDENING ANIMALS BOARD GAMES ALPHABET JIGSAWS OUTDOOR PLAY MESSY PLAY LIBRARY TRIPS FOR MEADOW

PARENTS' SURVEY

WHAT WOULD YOU LIKE TO BE BETTER?

12	2	1
NOTHING	MORE PARENT VISITS	LETTERS READING MORE PLAYS MORE PERFORMANCES MORE NEWS / UPDATES DADDY DAYS MUMMY DAYS GROWING SPORTS LOCAL HISTORY SINGING DANCING MUSIC

UPDATING AND REVIEWING POLICIES

This year we have undertaken a thorough revision of our policies to make sure they match the Early Years Foundation Stage guidelines and equality legislation.

The Governing Body have ratified the following policies:-

POLICY	COMMITTEE	DATE
Looked After Child Policy	FULL GOVERNING BODY	AUT 2018 2 nd meeting
E-Safety Policy	FULL GOVERNING BODY	AUT 2018 2 nd meeting
Anti Bullying / Cyber Bullying Policy	FULL GOVERNING BODY	SPR 2019
Behaviour Policy	FULL GOVERNING BODY	SPR 2019
Redundancy Policy	FULL GOVERNING BODY	SPR 2019
Admissions Policy	FULL GOVERNING BODY	SUM 2019
Safer Recruitment Policy	FULL GOVERNING BODY	SUM 2019
Complaint Procedures	FULL GOVERNING BODY	AUT 2018 2 nd meeting
Special Educational Needs Policy	FULL GOVERNING BODY	AUT 2018 1 st meeting
Special Educational Needs Report	FULL GOVERNING BODY	AUT 2018 1 st meeting
Child Protection	FULL GOVERNING BODY	AUT 2018 1 st meeting
Pay Policy / Staffing Structure	FULL GOVERNING BODY	AUT 2018 1 st meeting
Continuous Professional Development	CPA	SUM 2019
Equal Opportunities	CPA	SUM 2019
Equality and Diversity	CPA	SUM 2019
Observation, Assessment and Planning Procedures	CPA	SUM 2019
E.Y.F.S. Policy	CPA	AUT 2018
Community Cohesion	CPA	SPR 2019
Health and Safety Policy	RESOURCES	AUT 2018
Building Development / 3 Year Capital Plan	RESOURCES	SPR 2019
Staff Absence Management	RESOURCES	SPR 2019
Accessibility Plan	RESOURCES	SUM 2019
Critical Incident Plan	RESOURCES	SPR 2019
Business Continuity Plan Asset Management Plan Annual Review	RESOURCES	SPR 2019
Managing Allegations Against Staff	RESOURCES	SPR 2019
Staff Code of Conduct	RESOURCES	SUM 2019
Risk Assessments	RESOURCES	AUT 2018
Teacher Appraisal	PERSONNEL	SPR 2019
Whistleblowing / Confidential Reporting	PERSONNEL	SPR 2019



Photo evidence taken by governors during the learning walk

